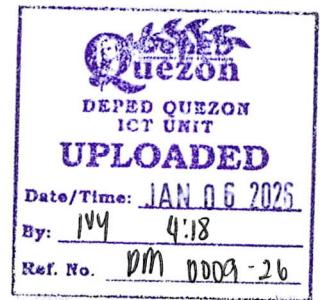




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



06 January 2026

DIVISION MEMORANDUM

DM No. 0009, s. 2026

MONTHLY SCHEDULE FOR FIRST FRIDAY MASS 2026

To: Assistant Schools Division Superintendents
 Division Chiefs
 Section/Unit Heads
 All Others Concerned

1. This Office will conduct the Monthly First Friday Mass from January to December 2026. This activity aims to enrich the spiritual well-being of personnel while respecting and promoting religious diversity in the workplace.

2. Below is the schedule of the Monthly First Friday Mass from January to December 2026, including the section/unit in-charge:

DATE	SECTION(S)/UNIT(S) IN-CHARGE
JANUARY & AUGUST 2026	CID
FEBRUARY & SEPTEMBER 2026	SGOD
MARCH 2026	ADMINISTRATIVE/CASH/SUPPLY/PROCUREMENT
APRIL 2026	LEGAL/BUDGET/RECORDS
MAY 2026	PLANNING/HEALTH
JUNE & OCTOBER 2026	PERSONNEL
JULY & NOVEMBER 2026	ACCOUNTING
DECEMBER 2026	SDS/ASDS/EFS/IT

3. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent 

Admlabm01/06/2026
 DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321